

To: Ascension Wisconsin Researchers

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Subject: Ascension WI Launches New CITI Program Training

As [previously announced](#), Ascension Wisconsin has selected the Collaborative Institutional Training Initiative (CITI) Program as one way to ensure that all investigators and research personnel are trained to the highest standard to conduct human subject research.

The CITI Program is a leading provider of research education content and is the preferred training tool for human subject research through all of Ascension. Beginning this February the Ascension Wisconsin's CITI content has been updated to align with the Ascension National CITI membership.

Ascension Wisconsin IRB will require all researchers to complete the updated CITI training according to the following schedule, for any submission received after May 1st, 2018:

Who	What	When
NEW Investigators and Researcher Staff	Ascension WI CITI training, for Investigators or staff, based on role	Prior to IRB approval of any new study or before being added to any study
EXISTING Investigators <i>(Principal Investigators or Sub/Co- I's)</i>	Ascension WI CITI training for Investigators	Prior to IRB approval of any new study that is greater than minimal risk or is federally regulated OR within one year (by 4/30/19)
EXISTING Research Staff <i>(anyone who is not an Investigator)</i>	Ascension WI CITI training for staff, based on role	Within one year (by 4/30/19)
AWRI Administrative Staff	CITI training for staff, based on role	As directed by department leader
IRB Members	CITI training for IRB members	New Members, before joining Existing members, by 4/30/19

Find more details on the Research Integrity and Protection website including...

- [FAQs](#)
- [Instruction Guide for completing CITI](#)
- [SOPs](#) (see SOP-804 Human Subject Protection Education and Training for Researchers)

For questions or comments, contact the Research Integrity and Protection Office at RIPO@Ascension.org or 414-465-3134.